



ROCKING HORSE ACADEMY
SUMMER CAMP 2017
FINANCIAL FORM



Child's Name: _____ Grade Entering: _____

Name of Primary Guardian: _____ Cell phone: _____

Primary Email: _____

Alternate contact for billing concerns/questions if different from primary guardian:

Name of billing contact: _____ Cell phone: _____

Billing Email: _____

**REGISTRATION AND SUPPLY FEE(S) ARE WAIVED
FOR CURRENTLY ENROLLED STUDENTS!!!!**

CAMP DEPOSIT—NON-REFUNDABLE

A Camp Deposit of \$10 per week is required for all camp sessions. (Example: If you are registering for three camp sessions, a \$30 deposit will be required to hold a spot for your child for those weeks of camp. These fees will be deducted from your total weekly camp tuition. If you cancel those weeks of camp, \$10 weekly deposit is non-refundable.

Additional costs

An RHA Corral Kid T-shirt is required for field trips & swimming

(If you need to order one, please state size) Children's XS S M L (circle one) T-Shirt fee _____ \$14.00 each ___x_____ = _____
Qty Shirt total

AM & PM snacks are included in weekly tuition.
Lunches \$2.75 daily (You may bring a nutritious lunch from home. Milk is provided for all students.)

Additional charges may apply for some field trips (TBD).

Check the session(s) your child will attend.

- June 5-9 Bon Voyage \$170
- June 12-16 Texas, Our Texas \$170
- June 19-23 Slithering into Summer \$170
- June 26-30 Shark Week \$170
- July 3-7 Party in the USA \$155 (4 days Closed 7/4)
- July 10-14 Ooey Goey \$170
- July 17-21 Never Never Land \$170
- July 24-28 Home Runs & Slam Dunks \$170
- July 31-August 4 Blast from the Past \$170
- August 7-10 What's Cooking? \$155 (4 days Closed 8/11)
- August 14-18 Backyard Bash \$170
- August 21-25 Backyard Bash \$170

No. of weeks registered for: _____ **x \$10.00 =** _____ **Total deposit due:** _____
Total due: _____

I agree to pay the tuition as set by Rocking Horse Academy. My signature verifies that I have read a copy of the Fees, Payment Guidelines and Cancellation Policies and agree to all program fees and tuitions as described. Please note, tuition must be paid in full without deduction for absences.

Parent/Guardian Signature

Date

Parent/Guardian SSN# or DL

Admin Initial

Date

Rocking Horse Academy

**ENROLL EARLY!
SPACE IS LIMITED!**



Swimming weekly, field trips and guest performers highlight all of our camps!

JUNE 5-9

BON VOYAGE



Join us as we set sail for SUMMER. Let's put school behind us and splash our cares away. Parks and picnics, train rides and sailboat races fill each day. Grab your sunscreen and shades and let's GO!

JUNE 12-16

Texas, Our Texas

Everything is bigger in Texas so come celebrate the Lone Star State with us! We'll lasso up our partners for a scavenger hunt and round up the good times on the nature trails, where we will sit around a "campfire" and tell tall tales. Don't forget your boots and 10-gallon hat!

JUNE 19 - 23

Slithering into Summer

Welcome to the Zoo!! If you love creepy crawly or feathery flighty, this camp is for you. We'll create our own animal park and play wild gym games. Don't misssssss thissssssss chance to explore with our friends from the animal kingdom!



JUNE 26 - 30

SHARK WEEK



Duunna, dunna...those big fish won't keep us out of the water. Anyone for a game of sharks and minnows? Bring your JAWS and dive into some summer!

JULY 3 - 7

Party in the USA

"Put your hands in the air and wave them like you just don't care" as we honor our great nation! Wear your red, white and blue this week in celebration and join our patriotic party filled with old-fashioned fun!

JULY 10-14

OOEY GOOEY

We are getting messy this week! Create, envision, design all while getting your hands dirty! We'll put on our THINKING caps this week and expand our minds. Don't miss out on all the ooey goey fun!

JULY 17 - 21

Never Never Land



"So come with me, where dreams are born, and time is never planned. Just think of happy things, and your heart will fly on wings, forever, in Never Never Land!" Sprinkle your magic fairy dust, chase your shadow around, and explore for buried treasure!

JULY 24 - 28

Home Runs & Slam Dunks

Join us this week as we give it our all whether it's on the court or in the stands! Let's Play Ball!! Whether we dribble it or knock it out of the park, we'll have some adventure. Don't forget the Popcorn, Peanuts and Cracker Jacks.



JULY 31 - AUG 4

Blast From the Past



We are throwing it way back this week! So, do the hustle on over and grab a Rubix Cube, a poodle skirt and don't forget your neon friendship bracelets!

AUGUST 7 - 11

What's Cooking?

"A party without a cake is just a meeting" - Julia Child.

Vegetables made yummy and all foods au natural. We are busting out the pots and pans so don't forget your aprons. Who will be named Top Chef?



AUGUST 14 - 18, AUGUST 21 - 25

Backyard Bash

You won't want to miss our end of summer celebration! Who can ring the bell this year in our race to the top of our rock wall? Who will score points for their relay team? Join us for hotdogs, games and music at our end of summer Backyard Bash!



SUMMER CAMP 2017

CANCELLATION DATES

	Forfeit Deposit Only	Forfeit Deposit & Half Tuition	Forfeit Deposit & Full Tuition
Camp Dates	Notice received before or on...	Notice received before or on...	Notice received before or on...
June 5-9	Friday, May 12	Thursday, May 25	Friday, May 26
June 12-16	Friday, May 19	Thursday, June 1	Friday, June 2
June 19-23	Friday, May 26	Thursday, June 8	Friday, June 9
June 26-30	Friday, June 2	Thursday, June 15	Friday, June 16
July 3-7(no4th)	Friday, June 9	Thursday, June 22	Friday, June 23
July 10-14	Friday, June 16	Thursday, June 29	Friday, June 30
July 17-21	Friday, June 23	Thursday, July 6	Friday, July 7
July 24-28	Friday, June 30	Thursday, July 13	Friday, July 14
July 31-Aug 4	Friday, July 7	Thursday, July 20	Friday, July 21
Aug 7-10(no11th)	Friday, July 14	Thursday, Jul 27	Friday, July 28
Aug 14-18	Friday, July 21	Thursday, Aug 3	Friday, Aug 4
Aug 21-25	Friday, July 28	Thursday, Aug 10	Friday, Aug 11

Tuition is due every other Monday, per the RHA tuition schedule. (Please see front desk for payment calendar). Tuition rates are weekly. Please note, tuition must be paid in full without deduction for absences.

Camp Deposit:

A Camp Deposit of \$10.00 per week is required for all camp sessions. (Example: If you are registering for three camp sessions, a \$30.00 deposit at the time of registration will be required to hold a spot for your child for those weeks of camp.) These fees will be credited to your total weekly camp cost when your child attends the program; however, if you cancel those weeks of camp the \$10.00/week deposit will be forfeited.

Cancellation/Refund Policy:

After initial registration, no refunds will be given for the registration fee and camp deposit(s). All cancellations MUST be received by Brooke Sandahl (corralkids@rockinghorseacademy.com) or Laura Oborski (accounts@rockinghorseacademy.com) in writing via email, fax (512) 405-3701, or on our official camp cancellation form, which is available in our lobby or on our website (www.rockinghorseacademy.com), and turned into the front desk.

Parent/Guardian Signature _____ Date:_____

Please Make A Copy For Your Records.

ROCKING HORSE ACADEMY
2017 SUMMER CAMP ENROLLMENT FORM

CHILD'S NAME: _____ Gender: [M] [F] (circle one)

Date of Birth: ____/____/____ Age: _____ Grade entering fall 2017: _____

PRIMARY GUARDIAN [Mother] [Father] [Other: _____]

NAME: _____ Email: _____

Address: _____ City: _____ Zip Code _____

Home phone: _____ Cell phone: _____

Employer: _____ Work phone: _____

SECONDARY GUARDIAN [Mother] [Father] [Other: _____]

NAME: _____ Email: _____

Address: _____ City: _____ Zip Code _____

Home phone: _____ Cell phone: _____

Employer: _____ Work phone: _____

EMERGENCY CONTACTS/AUTHORIZED PICK-UP (OTHER THAN PARENTS):

(MUST list at least ONE emergency contact).

Name: _____ Work/Cell phone: _____

Address: _____ City: _____ Home phone: _____

Name: _____ Work/Cell phone: _____

Address: _____ City: _____ Home phone: _____

EMERGENCY CONTACT INFORMATION: I authorize to RHA to obtain emergency medical care and/or to transport my child for emergency medical treatment:

Physician's Name: _____

Address: _____ **Phone Number:** _____

Hospital: _____ **No preference. Please use closest available** _____

ALLERGIES/Special Needs: _____

I can provide my child's immunization records and/or the records are on file at my child's school. All required immunizations are current, [YES] [NO]

Name of the school your child attends or will attend _____ **Phone:** _____

I am aware that a copy of the Rocking Horse Academy Parent Handbook and the Minimum Standards for Licensed Child-Care Centers is available at www.rockinghorseacademy.com; I agree to abide by all policies and regulations. A copy is available for review upon request at RHA. I agree to pay the tuition as set by Rocking Horse Academy. I understand that enrolling my child obligates me to pay the agreed upon tuition according to RHA schedule. I agree to abide by the stated cancellation policy set for RHA summer camp and that my account will be billed according to our cancellation policy if I fail to provide proper notice. Please note, tuition must be paid in full without deduction for absences.

Parent Signature

Date

**ROCKING HORSE ACADEMY
2017 SUMMER CAMP
FEES AND PAYMENT GUIDELINES**

CHILD'S NAME: _____

TUITION

Tuition is due every other Monday, per the RHA tuition schedule. (Please see front desk for payment calendar). Tuition rates are weekly. Please note, tuition must be paid in full without deduction for absences.

CAMP DEPOSIT – Non-refundable

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NSF Payments: A \$40.00 fee is charged for all non-sufficient funds and declined EFT drafts.

CANCELLATION/REFUND POLICY

After initial registration, no refunds will be given for the registration fee and camp deposit(s). All cancellations **MUST** be received by Brooke Sandahl (corralkids@rockinghorseacademy.com) or Laura Oborski (accounts@rockinghorseacademy.com) in writing via email, fax (512) 405-3701 or on our official camp cancellation form, which is available in our lobby or on our website (www.rockinghorseacademy.com) and turned into the front desk.

- ❖ Cancellations made 15 **business** days or more, prior to the first day of camp session will result in forfeiture of camp session deposit.
- ❖ Cancellations made 6-14 **business** days, prior to the first day of camp session will result in forfeiture of camp session deposit AND require half (1/2) camp tuition to be paid.
- ❖ Cancellations 5 **business** days or fewer to the first day of a camp session will result in forfeiture of deposit and full responsibility for camp tuition.

I acknowledge and will abide by the guidelines stated above.

Parent/Guardian signature

Date

Parent Name Printed

Admin. Initials

Rocking Horse Academy

Bus Rules

Child's Name _____

Rocking Horse Academy transports children in the afternoon from local elementary schools. In addition, we take school-aged children on field trips during summer camp and school breaks. Safety is vital. It is essential that you as parents discuss these safety rules with your child, and that you remind them regularly about following these rules.

- ❖ Seatbelts must be worn appropriately at all times.
- ❖ Stay in your seat at all times.
- ❖ No yelling or loud talking.
- ❖ Keep your hands and feet to yourself.
- ❖ Respect others at all times- students & teachers
- ❖ Keep walkways clear of any objects. (backpacks and feet)
- ❖ No food or drinks on the bus. (other than water)
- ❖ Backpacks/lunchboxes are to remain closed for the duration of the trip.
- ❖ Do not take things out of the backpacks or lunch boxes.
- ❖ Damage to school property including the bus will be charged to the parent(s)

I have read these rules with my child and we understand and agree to abide by the rules.

Child's Signature and Date

Parent's Signature and Date



Rocking Horse Academy

Emergency Plan Parent Letter & Transportation Consent

To Parent(s)/Guardian:

This letter is to communicate with all our enrolled families our commitment and plan for the safety and welfare of your child(ren) while attending Rocking Horse Academy.

Our Emergency Plan provides for a response to all types of emergencies. In the event of an emergency situation that requires an evacuation of our school's facility, our staff will make every attempt to contact you in such an event. Please be sure to supply us with up-to-date emergency contact information including your email and an out-of-area contact, if possible.

Depending on the circumstance of the emergency, we will use one of the following protective actions:

- On-Site Evacuation: Students are evacuated to a safe area on the grounds of the facility in the event of a fire, etc.

- Sheltering In-Place or Lock-down: Sudden occurrences in weather or other hazardous situations may dictate taking cover inside the building.

- Off-Site Evacuation: Total evacuation of the facility may become necessary if there is a danger in the area. In this case, children will be taken to a relocation facility by Rocking Horse Academy's program vehicles, staff vehicles, parent vehicles, volunteers or neighbors and/or walking. Staff will remain with and care for your child(ren) at all times during an event. Attendance will be checked regularly whenever our children are moved. Staff will bring any necessary medications, supplies, and emergency records. In the event that we receive different instructions from emergency personnel, every attempt will be made to contact you with the alternate plan or post messages on Facebook and Twitter if possible.

Emergency Relocation Facility A

(Primary option near school)

Plum Creek Golf Course Pavilion

750 Kohler's Crossing

Kyle, TX 78640

512-262-5555 - Site Contact: Marc Farris - Club Manager

Emergency Relocation Facility B

(Secondary option near school)

Saint Anthony Catholic Church

801 N. Burseson Road

Kyle, TX 78640512-268-6966 - Site Contact: Father Juan Carlos Lopez

Students will remain at the relocation facility accompanied by our teachers and staff while family/guardian/emergency contacts are notified of the situation. If you're not sure how to get to any of these locations, please ask for directions BEFORE there's an emergency.

Modified Operation: Cancellation/postponement or rescheduling of normal business operations may be required. These actions are normally taken in case of a winter storm or building/transportation problems (such as utility disruptions or mechanical difficulties) that may make it unsafe for children in a variety of situations.

Please listen to local radio/television stations for announcements relating to any of the emergency actions listed above. If it ever becomes necessary to relocate, a sign will be posted on the main entrance stating which facility we've gone to (A or B). We will attempt to leave a message on the school's main number 512-405-3700. If possible, we will also post announcements on Facebook and/or Twitter. We do ask that you limit your calls during an emergency. This will keep the main telephone line free to make emergency calls and relay information.

Just in case these options are not available, you may try to contact us at

512-578-9673 (cell)

This is for EMERGENCY USE ONLY.

Our Emergency Plan relies directly on your contributions of extra clothing, medication, diapering supplies, water supply donations, and your preparation for an emergency situation. Please take the time to implement your own Family Plan. Please keep this information with you so that you will know how to contact and find us in the event of an emergency or evacuation.

An "Emergency Contact Card" is in each classroom or at the front desk for you to complete. This form will be used to contact families and verify authorized emergency contacts in order to release your child. Please ensure that only those persons you list on the form attempt to pick up your child.

In order to guarantee we have all of our student's most up-to-date emergency information, our school will require that all children's "Emergency Contact Card" be resubmitted at the beginning of each school year regardless of your last update.

We realize that emergency circumstances may require changes to your plans, but I urge you to NOT make different arrangements if at all possible. This will only create additional confusion and divert staff from their assigned emergency duties.

In order to assure the safety of your children and our staff, I ask for your understanding and cooperation. Should you have additional questions regarding our emergency operating procedures, contact me at 512-405-3700 ext 305.

Sincerely,

Rebecca Eichen

Director



Rocking Horse Academy

Emergency Plan Parent Letter & Transportation Consent

To the Parent(s)/Guardian of _____

Print Child's Name

By signing this form, I acknowledge that I have read and understand Rocking Horse Academy's Emergency Plan Parent Letter and I give permission for my child to be transported in the event of an emergency.

Parent/Guardian Name (please print)

Parent/Guardian Signature

Date

Please return to us as soon as possible or by your first day of enrollment.

Families will be asked to review and sign this form annually

at Back to School Night.